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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 21 May 1953

FROM : Chief, Orientation and Briefing Division

25 YEAR RE-REVIEW

SUBJECT: Report for Week 14 May - 20 May 1953

JOB NO. _____ DOC NO. 31 NO CHANGE
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REV CLASS. C REV COORD. _____ AUTH. _____

I. INDOCTRINATION

1. On Thursday, 14 May, a total of 55 persons attended the Indoctrination Course. The audience was composed of 47 new people (27 male and 20 female) and the following 8 persons from the Directorate of Intelligence, USAF:

<u>Name</u>	<u>Title</u>
Lt Col John W. Ault	Intelligence Staff Officer, Targets
Lt C. J. Forquer	Intelligence Staff Officer, Estimates
Mr. G. W. O'Neil	Intelligence Analyst, Estimates
LCDR J. F. Huber	Intelligence Staff Officer, Estimates
Maj Elwood H. Beeson	Intelligence Staff Officer, Estimates
Mr. Paul H. Johnstone	Intelligence Analyst, Targets
Mr. James W. Walker	Intelligence Analyst, Targets
Lt Col Daniel Teberg	Intelligence Staff Officer, Estimates

2. On Wednesday, 20 May, following our regular weekly staff meeting and after a discussion with _____ Chief, Management Training Division, OTR, met with _____ of the Signal Center. Because of the great turnover in their personnel, _____ have felt that some means should be designed to give their people a knowledge of Agency organization, both overt and clandestine, so that they would know where to send messages. Col. _____ had two other key persons at this meeting besides himself and _____ and after considerable discussion about Weekly Indoctrination Programs and Quarterly Orientation Courses, we then discovered that none of the four had ever been through the weekly Indoctrination. I invited all four to attend the program on Thursday, 21 May. _____ will come on Thursday, 21 May. After attendance at the Indoctrination, they will be in a better position to find out what else will be required for detailed familiarization of their people.

II. ORIENTATION

1. All letters of appreciation have been prepared and forwarded to the Director of Training for signature.
2. Work has begun on drafting the official report of the Tenth Agency Orientation Course.
3. The Director of Training has followed through on the suggestion that steps be taken immediately to secure a key policy speaker for the Eleventh Orientation Course.

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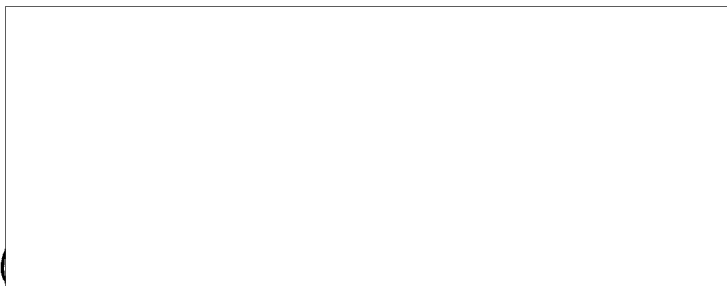


III. SPECIAL

1. The special Indoctrination Program on "Security Implications of the Functions and Responsibilities of CIA" was conducted for personnel of the Security Office on Tuesday afternoon, 19 May. In keeping with the wish of the AD/Security (Col. Sheffield Edwards) the Chief, O&BD, gave him an evaluation of the group. They did not measure up to the standards of similar groups in the past.

2. On Thursday, 14 May, the Chief, O&BD, made a special presentation at the Department of State to the State Security Officers. Mr. Scott McLeod was chairman of the meeting which was also attended by Mr. William Y. Elliott of the White House.

3. On Friday, 15 May, the Chief, O&BD, gave a special presentation to the Commandant and the Senior Staff of the Atlantic Fleet Marine Force at Norfolk, Virginia.



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